



COMMUNITY ACTION OF SOUTHERN KENTUCKY INC.

| POSITION | LOCATION | PROGRAM |
|---------------------------------|-----------------|-------------------------|
| Family Service Associate | Warren | Family Nurturing |

Closes: Open Until Filled Part-time position available with our Family Nurturing Program serving a ten-county area. The position is up to 22 hours per week. Duties include but are not limited to providing in-home prevention and support services and facilitating family team meetings. Additional responsibilities include parent education, mentoring, conflict management, record keeping, linkage coordination and making resource referrals as needed. This position requires excellent written and verbal communication skills as well as computer skills including word processing and spreadsheets.

Qualifications: Minimum qualifications for this position are a Bachelor's degree in a human services area, a Bachelor's degree in an area outside of human services but have at least one year of experience providing in-home services or have two years of experience providing In-Home services which includes parent education for children and families. All appropriate licensure/certifications are required. A valid Kentucky driver's license and dependable transportation are also required.

Salary: Salary for this position will be based on education and experience.

Application Process: For immediate consideration, you will need to submit a resume, with a cover letter indicating salary history to the address and/or e-mail below, or you may apply in person at the following Community Action locations:

921 Beauty Avenue
Bowling Green, KY 42101

Please type additional addresses for dropoff. Multiple lines allowed.

E-mail: resume@casoky.org

www.casoky.org

Funding Source: **Federal funds are distributed through the Cabinet for Health and Family Services, Department for Community Based Services.**

Note: Internal candidates will need to complete an internal application and return to Central Office.